



Humann Elementary School

6720 Rockwood Lane • Lincoln, NE 68516 • (402) 436-1145

Dear Humann Families,

Welcome to a new school year! It is our goal that the procedures listed below will ensure the arrival and dismissal of students is as safe and orderly as possible.

We have worked closely with the Public Works Department, Lincoln Police Department, and Lincoln Public Schools Security and Transportation to create a comprehensive arrival and dismissal plan to ensure safety for all students and their families.

Procedures for Arrival, Dismissal, and Visitor Parking

- Students may arrive at school between 8:45 A.M. until 9:00 A.M. Students can enter the building at 8:45 A.M. Students will sit either in the gym or front lobby before being dismissed to classrooms at 8:55 A.M.
- We will continue to have two lanes of traffic for drop-off and pick-up on Rockwood Lane. Please do not pull around the two lanes of traffic, as there is not a third lane for dropping off or picking up students
- Staff members will be outside directing traffic. Please watch for their directions during morning and afternoon drop-off/pick-up times
- Vehicles should not be parked or left unattended in the drop-off/pick-up zone on Rockwood Lane.
- School will dismiss at 3:38 P.M. (except for the first three days of school and PLC Early Release days 2:18 P.M. dismissal). First through fifth grades will exit through the doors closest to their grade level pods. Kindergarten students will exit through the front doors.
- We will load students into cars in the designated pick-up zone, curb-side only, once the vehicle has reached the lane along the sidewalk
- Please do not park or stop in the no stopping area near our crosswalks. This is a safety concern for our students and drivers
- Please respect our neighbors. Do not use their driveways as a place to turn around during arrival or dismissal
- If you need to come into the building during arrival or dismissal time, please park away from our designated pick-up and drop-off areas
- Parking during school hours is available in our parking lot

Additional arrival and dismissal information can be found in our 2018-2019 handbook. You can access our handbook on our school website: <http://wp.lps.org/humann/>.

Thank you for taking the time to review our arrival and dismissal procedures. Safety is our number one concern, so we want to thank you in advance for respectfully following these procedures.

Sincerely,

Gena Licata

Principal, Humann Elementary School